

## PRISON BOARD MEETING

January 21, 2025

In Attendance: Judge Ammerman, Commissioners Glass, Sobel & Winters, Warden Rupprecht, Sheriff Churner and Controller Edwards

Excused: DA Sayers

**The meeting held in the Commissioners Meeting Room was called to order by Commissioner Sobel at 12:00 p.m.**

**Public Comment:** none

**Approval of Meeting Minutes:** Commissioner Glass made the motion to approve the December 17, 2024 minutes, with a second from Commissioner Winters. The motion carried.

**Financial Committee Report:** Controller Edwards presented the financial reports for December. Commissioner Glass made a motion to approve the financial report. Commissioner Winters seconded, and the motion carried.

**Warden's Report:** Warden Rupprecht reviewed the Housing, Revenue, Inmate Financial Responsibility and Extraordinary Occurrence Reports for December. It was noted that our current population is 143.

There were three extraordinary occurrences for the month, which all involved the same inmate. Mental Health treatment options are being explored for this inmate.

Warden Rupprecht and Controller Edwards reviewed the bills for December. Controller Edwards made a motion to approve the bills as presented. Commissioner Glass seconded and the motion carried.

**Work Release Program:** Warden Rupprecht noted that there are currently four inmates participating. Deputy Warden Susan McQuillen prepared a report showing the number of inmates eligible for work release, which is currently 5.

**Personnel:** Warden Rupprecht reviewed personnel. We currently employ 25 full-time and 4 part-time corrections officers.

**Correspondence:** none

**Old Business:** The Commissioners, Warden and Solicitor have been meeting with Cornerstone to resolve issues surrounding the lock project. Hopefully a resolution will be reached by our next meeting.

**New Business:** Commissioner Glass made a motion that the 2025 Prison Board meetings continue to be held the third Tuesday of each month at noon, in the Commissioners meeting room, with the exception of May since the third Tuesday is election day. May's meeting will be held on Tuesday, May 13, 2025. Commissioner Winters seconded, and the motion carried.

**Board Reorganization for 2025:** With his retirement at the end of 2025, Judge Ammerman recommended that current vice-chair Sobel serve as chair. Commissioner Glass made a motion

nominating Commissioner Sobel for Chair, DA Sayers for Vice-Chair, and Controller Edwards for Secretary. Judge Ammerman seconded, and the motion carried.

For the Personnel Committee, Judge Ammerman nominated Commissioner Winters, Sheriff Churner and Controller Edwards. Controller Edwards seconded, and the motion carried.

**Good of the Order:** Warden Rupprecht reported that the recently created Internal Work Program continues to be successful. He also reported that Christmas bags were distributed to inmates on Christmas, and that they had a program for inmates to send Christmas cards to loved ones.

**Executive Session:** none

**Adjournment:** The meeting adjourned at 12:20 PM.

Our next meeting is scheduled for Tuesday, February 18, 2025, and will be held in the Commissioners meeting room.