

## PRISON BOARD MEETING

May 13, 2025

In Attendance: Judge Ammerman, Sheriff Churner, Commissioners Glass, Sobel & Winters,  
Warden Oates and Controller Edwards

Excused: DA Sayers

**The meeting held in the Commissioners Meeting Room was called to order by Commissioner Sobel at 12:00 p.m.** Commissioner Sobel congratulated Warden Oates on being appointed Warden.

**Public Comment:** none

**Approval of Meeting Minutes:** Commissioner Glass made the motion to approve the April 15, 2025 minutes, with a second from Commissioner Winters. The motion carried.

**Financial Committee Report:** Controller Edwards presented the financial reports for April.

**Warden's Report:** Warden Oates reviewed the Housing, Revenue, Inmate Financial Responsibility and Extraordinary Occurrence Reports for March. Warden Oates noted that our current population is 152 in-house.

There was one extraordinary occurrence for the month which involved the use of chemical spray to restrain the inmate.

Controller Edwards reviewed the bills for April and made a motion to approve the bills as presented. Judge Ammerman seconded and the motion carried.

**Work Release Program:** Warden Oates reviewed work release statistics, which show 4 inmates currently participating. Warden Oates noted that she and Deputy Warden McQuillen have been contacting local employers regarding the work-release program. She said that the biggest issue is transportation.

**Personnel:** Warden Oates reviewed personnel. We currently employ 33 full-time and 4 part-time corrections officers, which means that we are fully staffed.

**Correspondence:** none

**Old Business:** none

**New Business:** none

**Good of the Order:** Commissioner Glass noted that the labor contract with the Corrections Officers has been approved. In addition to wages and benefits, the contract also allows for a move to 12 hour working shifts. Commissioner Glass also noted that, since Warden Oates is officially hired, we can start advertising for a Deputy Warden of Operations.

**Executive Session:** none

**Adjournment:** The meeting adjourned at 12:15 PM.

Our next meeting is scheduled for Tuesday, June 17, 2025, and will be held in the Commissioners meeting room.