

IN THE COURT OF COMMON PLEAS, CLEARFIELD COUNTY, PENNSYLVANIA
CIVIL DIVISION

Plaintiff(s) : NO. _____ - _____ -CD
vs. :

Defendant(s) :

ORDER OF COURT

Petitioner must complete the first page only:

You, _____ have been sued in court to obtain custody, or partial custody
print opposing party's name

of the following child(ren): _____,
print complete names of all children subject to this petition and their dates of birth

Plaintiff has filed for a *[check √ the appropriate box]*

custody (or) mediation conference.

a hearing before the court.

You must file with the Court a verification regarding any criminal record or abuse history regarding you and anyone living in your household on or before the initial in-person contact with the Court (including, but not limited to, a conference with a conference officer or judge or conciliator) but not later than thirty (30) days after service of the Complaint or Petition.

No party may make a change in the residence of the child(ren) which significantly impairs the ability of the other party to exercise custodial rights without first complying with all of the applicable provisions of 23 Pa.C.S. §5337 and Pa.R.C.P. No. 1915.17 regarding relocation.

YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW. THIS OFFICE CAN PROVIDE YOU WITH INFORMATION ABOUT **HIRING A LAWYER**. IF YOU CANNOT AFFORD TO HIRE A LAWYER, THIS OFFICE MAY BE ABLE TO PROVIDE YOU WITH INFORMATION ABOUT AGENCIES THAT MAY OFFER LEGAL SERVICES TO ELIGIBLE PERSONS AT A REDUCED FEE OR NO FEE.

CLEARFIELD COUNTY COURT ADMINISTRATOR
230 EAST MARKET ST, SUITE 228
CLEARFIELD, PA 16830
814/765-2641 x 5010

additional information on next page.....

IN THE COURT OF COMMON PLEAS, CLEARFIELD COUNTY, PENNSYLVANIA
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CASE DOCKET #

Court Administration will complete the following information:

You are ordered to appear in person on the ____ day of _____, 20____,
at ____ o'clock AM / PM. A conference / hearing will be held in room _____
_____ floor, Clearfield County Courthouse, 230 East Market Street, Clearfield, PA, 16830.

If you fail to appear as provided by this order, an order for custody, partial custody or visitation may be entered against you or the court may issue a warrant for your arrest.

BY THE COURT:

Date: _____

JUDGE

.....

AMERICANS WITH DISABILITIES ACT OF 1990

The Court of Common Pleas of Clearfield County is required by law to comply with the Americans with Disabilities Act of 1990. For information about accessible facilities and reasonable accommodations available to disabled individuals having business before the court, please contact our office. All arrangements must be made at least 72 hours prior to any hearing or business before the court. You must attend the scheduled conference or hearing.

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vs. _____
Defendant(s)
NO. _____-_____-CD

CERTIFICATE OF SERVICE*

AND NOW, on the date stated below, I, _____,
hereby certify that I this day served the foregoing [indicate which document(s)]:

by:

_____ Personally hand delivering to the (opposing party) (opposing attorney)

_____ Mailing a certified copy of the petition **using first class USPS mail**, AND, via postage prepaid, ‘**Certified Mail – Restricted Delivery, Return Receipt Requested**’,
at _____.

(name of post office) **Green ‘Return Receipt’ card, with recipient’s signature, must be attached to this document.**

_____ Hiring Constable _____, who has provided me with proof of service (see attached)

Current address of Respondent:

[person who was served with this petition]

[NAME]

[CURRENT ADDRESS]

DATE

Petitioner’s SIGNATURE

This document must be signed, dated, and filed with the Prothonotary before any further action can be taken regarding the petition.