

The reorganizational meeting of the Clearfield County Commissioners was held on Tuesday, January 2, 2024 with Chair Sobel conducting the meeting. The following were in attendance: Commissioners Glass and Winters, Heather Bozovich, Solicitor; Rob Edwards, Controller; Andrea Smith, Deputy Controller; Jay Siegal, Treasurer; Jessica Glass, Noble Mondi, Jeremiah Mondi, Jim Beck, Vicki Beck; Yvonne Lehmann, Radio WOKW; Jessica Shirey, gantdaily.com; Jeff Corcino, Progress/Courier; Darin Glass, IT; Lisa McFadden, Chief Clerk.

Commissioner Sobel made a motion to name Commissioner Glass as Chairman, seconded by Commissioner Glass; motion carried unanimously.

Chair Glass made a motion to name Commissioner Winters as Vice-Chairman, seconded by Commissioner Glass; motion carried unanimously.

Bills – None

Personnel Changes

New Hires

Krishna Oates, Deputy Warden Operations/Jail, effective 12/27/2023.

Amy Harzinski, Deputy Treasurer, effective 1/2/2024.

Harley Hummel, Caseworker/CYS, effective 1/2/2024

Kristen Chew, Fiscal Tech/CYS, effective 1/8/2024

Jeremy McCracken, 911 Telecommunicator/911, effective 1/10/2024

Separations/Retirements

Austin Butler, Corrections Officer/Jail, effective 12/5/2023

Trinity Lovell, Corrections Officer/Jail, effective 12/19/2023

Leanne Nedza, 1st Assistant District Attorney, effective 12/29/2023

Bonnie Kuklinski, Deputy Treasurer, effective 12/29/2023

Transfers

Sally Gonzalez, Part-time Department Clerk III/Controllers Office to Full-time Administrative Assistant/Controllers Office, effective 12/29/2023.

Approval of the personnel changes by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Public Comment – None

Old Business

New Business

Chair Glass asked for a motion to set the meeting dates and times for 2024 as the 2nd & 4th Tuesday's and Work Sessions the 1st Tuesdays of each month at 10:30AM. Approval by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Commissioner Sobel made a motion to reappoint Lisa McFadden as Chief Clerk, seconded by Commissioner Winters; motion carried unanimously.

Commissioner Sobel made a motion to retain Heather Bozovich as County Solicitor, seconded by Commissioner Winters; motion carried unanimously.

Commissioner Appointments to various Boards are as follows:

Commissioner Sobel will continue as the Commissioner representative on the Clearly Ahead Development Board by motion of Commissioner Winters, seconded by Commissioner Glass; motion carried.

Commissioners Winters will be the representative on the Central Counties Youth Detention Board by motion of Chair Glass, seconded by Commissioner Sobel; motion carried.

Commissioner Sobel will continue as the Commissioner representative on the Clearfield County Recreation & Tourism Authority by motion of Commissioner Winters, seconded by Chair Glass; motion carried. (Commissioner Winters will also remain on the Board until his current term on the Board expires)

Chair Glass will continue as the representative on the North Central Regional Planning and Development Board by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass will continue as the representative on the Clearfield County Conservation Board by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried.

Commissioner Winters will be the representative on the Community Connections Advisory Board by motion of Commissioner Sobel, seconded by Commissioner Glass; motion carried.

Chair Glass asked for a motion to appoint TRC as the County Engineer. Approval by motion of Commissioner Winters, seconded by Commissioner Glass; motion carried unanimously.

Chair Glass spoke that Penn Township has made a request of funds from the County that would leverage grant funds that they are applying for. Chair Glass explained that the County had previously awarded ARPA funds to municipalities and would like to consider granting ARPA funds to Penn Township. Motion by Commissioner Winters to grant ARPA Funds to Penn Township pending confirming the amount and receiving a signed agreement with Penn Township, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented the Owner County Agreement with Central Counties Youth Detention Center (CCYDC). Commissioner Glass explained as one of the owner counties we are responsible to pay an assessment each year. Clearfield County's share for 2024 is \$235,995 which is an increase from 2023. Commissioner Glass explained that due to staffing issues CCYDC has not been able to house as many juveniles from non-owner counties to supplement their revenue sources and such the cost to house juvenile offenders has increased and therefore the daily housing costs have increased and is being absorbed by the five owner counties. Motion to approve the Owner County Agreement with CCYCD by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass announced the following depositories for County Funds:

First Commonwealth Bank

General Fund
Operating Reserve
Capital Reserve
Tax Collector account

Mid-Penn Bank

Liquid Fuels
Payroll
Retirement - Checking
Retirement - Savings
CDBG

Northwest Bank

Liquid Fuels
Domestic Relations Incentive
911 – Wireless

CNB

General Fund
Haz-Mat
Children & Youth
Domestic Relations Incentive
American Rescue Act

Solicitors Report – Solicitor Bozovich reported that the PA House passed a bill to increase the 911 cell phone surcharge from \$1.67 to \$1.95 beginning March 1, 2024 through January 31, 2026. Chair Glass said the projection is that Clearfield County would receive \$300,000 to \$400,000.

Solicitor Bozovich also reported that through the efforts of County Planner, Jodi Brennan that the first easement through the Farmland Preservation is moving forward with the Kennis Farm in Brady Township.

Commissioners Glass and Sobel welcomed Commissioner Winters to the Board. Commissioner Winters said he is looking forward to serving the residents of the County.

Motion to adjourn by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Lisa McFadden, Chief Clerk

The regular meeting of the Clearfield County Commissioners was held on Tuesday, January 9, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Winters and Sobel; Heather Bozovich, Solicitor; Rob Edwards, Controller; William Yankowsky, Corrections Officer; Yvonne Lehmann, Radio WOKW; Jessica Shirey, gantdaily.com; Diane Byers, Progress/Courier; Sabrina Schwartz, IT Director; Cam Stomm, Assistant IT Director; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of January 2, 2024 were approved by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, %5,272,853.47; Hazardous Materials Fund, \$16,046.01; 911 Fund, \$45,434.39; Domestic Relations Fund, \$6,556.68; Children Youth Fund, \$188,879.96. Approval of the bills by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Personnel Changes

Separations/Retirements

Ryan Perrin, Deputy Sheriff, effective 1/5/2024

Breanne Spencer, Temporary Department Clerk II, effective 1/11/2024

FMLA/Leave of Absence Requests

Employee 1059, intermittent FMLA leave for up to 60 work days effective 1/2/2024

Employee 1279, FMLA leave 01/31/2024-2/29/2024

Approval of the personnel changes by Commissioner Sobel, seconded by Commissioner Winters; motion carried.

Public Comment - William Yankowsky asked the Board why he was suspended and also why the Warden was fired. Chair Glass responded that Public Comment is just that and there is no response required of the Board.

Old Business – None

New Business

Sabrina Schwartz asked the Board to consider approval of the agreement with Civic Plus for the redesign of the County Website. Civic Plus was one of three companies that submitted an RFP was the lowest cost. The current website is nineteen years old and upgrades are needed as to being more user friendly and aesthetics. The IT department will be able to make changes to the website as needed. Motion to execute the agreement with Civic Plus by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chief Clerk McFadden asked the Board to consider approval of Resolution 2024-#1 to participate in the Department of Transportation dotGrants program. Ms. McFadden explained that the dotGrant program is how she will prepare and submit reports for the County Liquid Fuel program. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented the SAVIN Maintenance and Service Agreement with the PA District Attorney's Institute. The SAVIN program is utilized to notify victims of crimes of their defender's hearings, release from custody or transfers to other facilities. The County has participated in the SAVIN program for many years. Motion to execute the agreement by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Motion to table the agreement with MESHACH Recovery Center Inc. until further review by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Purchase of Service Agreements were presented for the following: Mentor ABI, LLC dba NeuroRestorative Pennsylvania.; Taylor Diversion Programs were approved by motion of Commissioner Winters, seconded by Commissioner Glass; motion carried unanimously.

Solicitors Report – None

Motion to adjourn by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

The regular meeting of the Clearfield County Commissioners was held on Tuesday, January 23, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Winters and Sobel; Heather Bozovich, Solicitor; Andrea Smith, Deputy Controller; Lisa Kovalick, RACC Director; Jodi Brennan, County Planner; Tony Yankevich, citizen; Robert Long, citizen; Leanne Hutton, Children's Aid Society; Yvonne Lehmann, Radio WOKW; Diane Byers, Progress/Courier; Jessica Shirey, gantdaily.com; Tristen Klinefelter, WJAC TV; Cameron Stomm, County IT Department; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of January 9, 2024 were approved by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Andrea Smith presented the following bills for approval: General Fund, \$6,374,112.57; Liquid Fuels Fund, \$1,536.61; Hazardous Materials Fund, \$4,4719.42; 911 Fund, \$17,814.35; Communities Development Block Grant, \$1,650.00; Domestic Relations fund, \$2,236.24; Children and Youth Fund, \$921,861.65. Motion to approve the bills by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Personnel Changes

Paul Mays, Corrections Officer/Jail, effective 1/15/2024.

Janis Young, Department Clerk II/Prothonotary/Clerk of Courts, effective 1/22/2024.

Greg Mains, Part-time Security Guard, effective 1/22/2024

Marsha Coble, Corrections Officer/Jail, effective 1/22/2024

Approval of the Personnel Changes by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Public Comment

Tony Yankevich attended the meeting to dispute current and past County finances.

Robert Long asked the Board what in the County Code grants authority to levy taxes that are clearly just for stock piling cash reserves.

Robert Long

Old Business

Chair Glass presented an agreement with MESHACH Recovery Center, Inc. for medically assisted treatment services at the County Jail for. MESHACH will assess a \$200/visit/patient fee and a minimum of 12 hours per month to perform the services. The agreement allows for a 60-day termination by either party. Motion to execute the agreement by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

New Business

Leighanne Hutton attended the meeting to ask that the Board to Proclaim February 7-14, 2024 as National Marriage Week. Chair Glass read the Proclamation into the record and motion by Commissioner Sobel, seconded by Commissioner Winters to adopt the Proclamation; motion carried unanimously.

Chief Clerk McFadden asked the Board to reapprove Resolution 2024-#1 to participate in the Department of Transportation dotGrants program and the agreement to authorize electronic access to the dotGrants system. Ms. McFadden explained that PennDot provided the incorrect form of the Resolution originally and so it is necessary to approve the correct version and the agreement with the same date of approval. Motion to adopt Resolution 2024-#1 and the agreement by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Jodi Brennan asked the Board to consider a Memorandum of Understanding Between North Central Pennsylvania Regional Planning and Development Commission (North Central) for Chester Hill Borough, Reconnecting our Communities Mobility Study. Ms. Brennan explained that PennDot had closed the Presqueisle Street Bridge which has led to increased traffic on the local roads. To assist in alleviating the increased traffic and provide additional pedestrian access in the areas of Rowland, Walton, Presqueisle, McGuirk, Gertrude and Walton Streets, Chester Hill Borough has enlisted the assistance of the County and North Central to apply for funds to secure a professional engineer to perform a study to look at the feasibility of improvements such as road assessment and planning, infrastructure upgrades and pedestrian safety. Ms. Brennan spoke that North Central will apply for \$\$32,000 of grant funds through the Federal Highway Administration and the County will supply \$8,000 in ARPA funds towards the project. Motion to execute the MOU and provide the \$8,000 in matching funds by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Lisa Kovalick asked the Board to consider Ordinance to create a County Land Bank and designate the Redevelopment Authority of Clearfield County as the Clearfield County Land Bank and provided the following information.

“ The creation of Land Bank in Clearfield County is something that has been discussed and analyzed since 2014. A Land Bank is developed as a government entity to help address and adapt vacant, abandoned, and tax delinquent properties to productive use. Similar to a Redevelopment Authority, without the power of eminent domain. Under the PA Land Bank Law, counties and or eligible municipalities may create a land bank, or designate their Redevelopment Authority to act as a land bank.

The Redevelopment Authority of Clearfield County was re-activated in 2020, since we have assisted Clearfield, Coalport, Curwensville, and Mahaffey Boroughs, along with Townships of Bigler, Boggs, Morris, and Lawrence. With that we have acquired nine (7) properties and raised ten (10) vacant blighted properties. Of those three (3) are still held by their municipality, three (3) are currently for sale, and four (4) have been sold to private individuals and developers, and are now back on the tax base. Additionally, we currently have one demolition out to bid, and are preparing to purchase three blighted properties for the first half of 2024.

One might say that an average of three properties a year is good. I say it’s not enough! We know from a blight study conducted in 2014, we have at least three hundred and twenty-three (323) vacant blighted properties here in Clearfield County. The municipalities we are working with have a large amount of vacant abandoned properties, with little to no market value. Many of these properties have delinquent taxes in excess of fair market value. These delinquent taxes put a burden on all of the residents, the county, local municipality and school districts.

Land Bank law would give the Redevelopment Authority the ability to acquire more tax delinquent properties, clear titles, and market a clean property. With the adoption of a county ordinance, under land bank law, Clearfield County can designate their Redevelopment Authority to act as their land bank. In turn this gives the Redevelopment Authority the power to acquire property at low or no cost through judicial sales, using priority bid, hold property tax free, extinguish tax liens on property it owns, and expedite quiet title. In turn the land bank would then market clean properties to private developers, for community needs such as additional housing, green space or business expansion.

This move would have no financial obligation to the County. The Redevelopment Authority/Land Bank would continue to operate on public and private grants, and proceeds from sales and lease. With this ordinance Clearfield County has the ability to designate a Land Bank under a current governmental entity, with a governing board of directors. The mission of Land Banks in PA "is to convert vacant, abandoned, and tax delinquent properties to productive use". Addressing such properties in the County, will in turn allow the Redevelopment Authority of Clearfield County to carry out our mission of "creating healthy, safe and prosperous neighborhoods".

Motion to adopt Ordinance 2024-#1 to create a County Land Bank and designate the Redevelopment Authority of Clearfield County as the Clearfield County Land Bank by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass asked for a motion to re-appointment of Jeannine Swisher to the Clearfield County Industrial Development Authority. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass asked for a motion to appointment of Chris Nausti to Clearfield Jefferson Regional Airport Authority. The Commissioners met with Mr. Nausti and were impressed with enthusiasm for wanting to serve. Approval by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass presented a lease agreement with Doing Better Business for a copier to be used in the Prothonotary Office. The lease terms are 60 months and a monthly fee of \$180.71. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented a Transportation Plan with Clearfield Area School District. Solicitor Bozovich explained that Transportation Plans are needed for children in placement in a different school district that they are enrolled so that they are provided transportation to the school of enrollment. Approval of the agreement by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Solicitors Report – None

Chief Clerk McFadden announced that the Clearfield Fourth Ward polling location will be relocated from the Living Bread Ministries on Dorey Street to the Emanuel Church on Daisy Street.

Motion to adjourn by Commissioner Sobel, seconded by Commissioner Glass; motion carried unanimously.

The regular meeting the Clearfield County Commissioners was held on Tuesday, February 13, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Winters and Sobel; Heather Bozovich, Solicitor; Rob Edwards, Controller; Dawn Graham, Director of Elections; Jim Chorney, NCPRPDC - Executive Director; Christy Fulton, citizen; Yvonne Lehmann, Radio WOKO; Jeff Corcino, Progress/Courier; Jessica Shirey, gantdaily.com; Darin Glass, IT; Lisa McFadden, Chief Clerk .

Minutes of the previous meeting of January 23, 2024 were approved by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, \$5,726,943.78; Liquid Fuels Fund, \$2,670.12; Hazardous Materials Fund, \$3,632.26; 911 Fund, \$16,014.54; Domestic Relations Fund, \$7,109.56; Children & Youth Fund, \$584,398.50. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Personnel Changes

Separations/Retirements William Yankasky, corrections Officer/Jail, effective 1/24/2024.

Taylor Marshall, County Case Aide/CYS, effective 2/2/2024.

Kristen Chew, Fiscal Technician/CYS, effective 2/5/2024.

Morgan Turner, Caseworker/CYS, effective 2/23/2024.

Approval by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Public Comment – Christy Fulton

Old Business - None

New Business

Chair Glass presented an agreement with AVANCO for the Child Accounting and Profile System (CAPS) used by the Children & Youth Department. The CAPS software is utilized to track cases within CYS and the State. Motion to execute the agreement by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented a Coordination Agreement with Service Access & Management (SAMS) for probation. The agreement provides that SAMS and the County Probation Department will coordinate care for mutual clients. Approval by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass asked for approval of a Consent to Assignment of Lease for 900 Leonard Street from Rivers Bend to WWA holdings assigning the lease for Magistrate Morris' office due to the recent purchase. Motion to approve the lease assignment by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Solicitor Bozovich asked the Board to approve advertising Request for Proposals (RFP) for printing of tax bills. Solicitor Bozovich spoke that the cost of printing tax bills have steadily increased and is getting close to needing to obtain three quotes. Motion to approve advertising an RFP for printing of tax bills for the 2024 fall tax bills by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Solicitor Bozovich presented an addendum to the Justice Works Purchase of Service Agreement. Justice Works had requested an increase for the insurance surcharge. Solicitor Bozovich was able to negotiate an increase of 1 ½%, effective through the remainder of the agreement, June 30, 2024. Motion to approve the addendum by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass presented a Collection Service Contract with Penn Credit Corporation. Penn Credit Corporation provides collection services to the County Jail for unpaid inmate costs incurred during incarceration. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Dawn Graham asked the Board to approve the relocation of the Clearfield 4th ward polling place change from Living Bread Ministries to the Emanuel United Methodist Church on Daisy Street. Ms. Graham said that the change has been advertised and both locations have been posted with the change. The building is handicapped accessible and Clearfield Borough has given permission to make a handicapped parking spot on the street election day. Approval of the change by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass asked for a motion to appointment Misty Doran and reappointment Tyler Kirkwood to the Central Pennsylvania Community Action, Inc. Board of Directors. Approval by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Jarret Ingram was appointed to the County Planning Commission by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Commissioner Winters made a motion to appointment of Belinda Snyder to the Clearfield County Recreation and Tourism Authority, seconded by Commissioner Sobel; motion carried unanimously. Commissioner Winters spoke that the hotel industry has been underserved on the Board and welcomed Ms. Snyder.

Purchase of Service Agreement with Hopes Haven was approved by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Solicitor Bozovich presented a Consulting Service Agreement with Data Visions Group, LLC (DVG). DVG will facilitate the migration and upgrading of our GIS servers and GIS software to newer versions so that the County can continue to maintain our GIS data in a format that is compatible with Next Generation 911 standards. The GIS software has not had a major upgrade since 2009. The cost of the service will be funded through a 911 Grant obtained by 911/EMA Director, Dave McClure and GIS Director John Kaskan in the amount of \$21,280. Solicitor Bozovich noted that the agreement is currently being reviewed by PCORP the County insurance carrier. Motion to approve the Consulting Service Agreement with Data Visions Group, LLC, pending approval by PCORP, by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass announced that the Board will be cancelling the March 5, 2024 Work Session, he and Commissioner Winters attending the Commissioner Conference.

Jim Chorney reported on several programs and initiatives that North Central PA Regional Planning and Development are currently participating in or providing.

Community Capacity Program to assist local municipalities and nonprofits.

Tech Hub for the pressed/powdered metals industry

Greenways mini grants to assist trails and outdoor recreation

Annual meeting on March 27 to learn about programs and meet the NC staff

Brining the World to PA Event

Solicitors Report - Solicitor Bozovich reported that the County has been made part of a lawsuit where two PA State Representatives are questing the process of how absentee ballots are returned to the County for processing instead of being processed at the polling location. Solicitor Bozovich will be taking part in a phone call with County Solicitors to possibly enjoin for litigation.

Motion to adjourn by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

The regular meeting of the Clearfield County Commissioners was held on Tuesday, February 27, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Winters and Sobel; Heather Bozovich, Solicitor; Rob Edwards, Controller; Andrea Smith, Deputy Controller; Lisa Kovalick, Executive Director – RACC; Anthony J. D'Amico, Esquire, D'Amico Law; Dennis Biancuzzo, Director of Business – Mature Resources Area Agency on Aging; Sabrina Schwartz, IT Director; Diane Byers, Progress/Courier; Jessica Shirey, gantdaily.com; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of February 13, 2024 were approved by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, \$1,769,378.73; Hazardous Materials Fund, \$401.90; 911 Fund, \$10,976.08; Hotel Tax Fund, \$274,346.05; Records Improvement Fund, \$1,265.91; Domestic Relations Fund, \$4,585.20; Children and Youth Fund, \$337,600.04. Approval of the bills by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Personnel Changes

New Hires – Jennifer Sughrue, Conference Officer/DRO, effective 2/23/2024.

Shannon Mayersky, Department Clerk III/Register and Recorder, effective 2/25/2024.

David Rupprecht, Jr., Warden/Jail, effective 3/4/2024.

Separations/Retirements – Tyler Daniels, Corrections officer/Jail, effective 2/24/2024

Mark Wisor, Corrections Officer/Jail, effective 2/29/2024.

Approval of the personnel changes by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Public Comment – None

Old Business – None

New Business

Lisa Kovalick asked the Board to approve the CDBG Program Income Reutilization Plan . Ms. Kovalick explained that CDBG gross income which is equal to or greater than \$35,000 received in a single calendar year by a grantee, or its subgrantee, generated by the use of CDBG funds. Amounts less than \$35,000 are defined as miscellaneous income and as a CDBG Entitlement recipient the funds can be returned to the program in accordance with a PA Act 179 Entitlement guidelines. Also, any Interest earned annually on federal funds exceeding \$500.00, from all federal sources, shall be remitted to the Department of Health and Human Services Payment Management System. Interest earned on all federal funds that is less than \$500.00 may be transferred to Clearfield County general fund. The County may set aside up to 20% of identified CDBG Program Income for the purposes of administration and planning. Motion to adopt the CDBG Program Income Reutilization Plan by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Ms. Kovalick asked the Board to consider CDBG Section 3 Plan. HUD had changed the Section 3 guidelines to give low to moderate income individuals the opportunity to apply for jobs that the County places out for bid. Contractors must comply with Section 3 guidelines in regards to hiring individuals for these specific contracts. Motion to adopt the Section3 Plan regulations by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass presented a Coordination of Care Agreement with CenClear. The agreement provides that Cen-Clear and the County Probation Department will coordinate care for mutual clients. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Dennis Biancuzzo asked the Board to Proclaim March 2024 as the 22nd Annual March for Meals Month in Clearfield County. Mr. Biancuzzo noted that Meals on Wheels have served Clearfield County for 36 years. Not only are the meals very important for our elderly population, but provide care and concern to the individuals and help to prevent unnecessary falls, hospitalizations and/or premature institutionalization. Motion to Proclaim March 2024 as the 22nd Annual March for Meals Month by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Commissioner Sobel spoke about the Board considering whether or not to appeal Judge Vlasek's decision to grant defendants' preliminary objections and dismiss the County's complaint against Transystems Corporation et.al. in the matter of the County Jail roof. Commissioner Sobel turned over the discussion to Attorney D'Amico whose firm is representing the County in the lawsuit that was filed against the architect, general contractor and the masonry contractor where they neglected to install the bond beam on the roof of the jail when it was being built. Attorney D'Amico explained that the Judge Vlasek granted the preliminary objections to the defendants due to the length of time of the breach in contract. Mr. D'Amico urged the Board to approve the appeal as the County is not bound by the Statue of Limitations or the Statue of Repose. Mr. D'Amico also noted that the County will not be charged any fees unless we are successful winning the lawsuit. Motion by Commissioner Winters to appeal Judge Vlasek's decision to grant defendants' preliminary objections and dismiss the County's complaint against Transystems Corporation et.al., seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass asked for a motion to approve a lease agreement with The Emmanuel United Methodist Church to house the Clearfield 4th Ward polling location. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass announced a vacancy on the Clearfield Jefferson Regional Airport Authority. If anyone is interested in serving please submit a letter to the Commissioners by March 8, 2024.

Chair Glass announced that Senator Langerholc will be holding Property Tax/Rent Rebate Assistance preparation events on Wednesday, February 28 at his District Office located at 218 S. Second Street from 10:00AM -2:00PM and March 15 from 9:00AM – 2PM at Parkside Community Center in DuBois.

Chair Glass announced the cancellation of the March 5, 2024 Work Session.

Solicitors Report – None

Motion to adjourn by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Lisa McFadden, Chief Clerk

The regular meeting of the Clearfield County Commissioners was held on Tuesday, March 12, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Winters and Sobel; Heather Bozovich, Solicitor; Rob Edwards, Controller; Margie Rosselli, Victim Witness Director; Trudy Lumadue, CYS Director; Jessica Shirey, gantdaily.com Yvonne Lehmann, WOKW Radio; Jeff Corcino, Progress; Sabrina Schwartz, IT Director; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of February 27, 2024 were approved by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, \$1,506,782.43; Liquid Fuels Fund, \$3,631.03; Hazardous Materials Fund, \$439.04; Operating Reserve, \$751,212.50; Domestic Relations Fund, \$3,597.12; Children Youth Services Fund, \$128,610.54. Approval of the bills by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Personnel Changes

Separations/Retirements – Paula Bell-Owens Department Clerk III/Register & Recorder, effective 3/15/2024.

Caity Smith, Department Clerk II/Prothonotary/Clerk of Courts, effective 3/22/2024.

Approval of the personnel changes by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Public Comment – None

Old Business – None

New Business

Margie Rosselli asked the Board to consider approval of the VOCA Grant Extension. Ms. Rosselli explained that this is the second extension of the grant that will run from October 1, 2024 through September 30, 2025. The grant totaling \$67,912.00 is a 5% decrease from previous grants. Ms. Rosselli, spoke that although the grant funds have decreased the workload has not, in 2023 the Victim Witness office assisted approximately 400 victims. It appears that with the increase in crime 2024 there will be additional victims to assist. Motion to execute the VOCA grant extension by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass asked for a motion to approve a copier lease agreement with Doing Better Business for a copier to be used in the Treasurer's Office. The lease is for 60 months at a cost of \$126.24/month. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented a One-time Event License Agreement with Clearly Ahead Development for to rent space for a Law Enforcement Training sponsored by the Probation Department. Motion to approve the agreement by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass announced that the 2021 County Audit is now complete and a representative of Zelenkofske Axelrod will attend the March 26 meeting to explain the audit results.

Solicitors Report – None

Motion to adjourn by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

The regular meeting of the Clearfield County Commissioners was held on Tuesday, March 26, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Winters and Sobel, Heather Bozovich, Solicitor; Rob Edwards, Controller; Andrea Smith, Deputy Controller; Dennis Biancuzzo, Mature Resources; Kayla Clark, Clearfield County Public Library; Rebecca McTavish, DuBois Public Library; Yvonne Lehman, WOKW; Amanda Kuhn, Children's Aid Society; Kara McGary, Children's Aid Society; Kacy Brothers, Clearfield County 4-H Teen Council; Janice Gilliland, Clearfield County 4-H Teen Council; Bernadette Gilliland, Clearfield County 4-H Leader; Sue Swope, Clearfield County 4-H Leader; Rob Dickinson, Penn State Extension; Brian Chruscial, Zelenkofske Axelrod; Mariah Brothers, Clearfield County 4-H Teen Council; Sophia Lelder, Clearfield County 4-H Teen Council; Lisa Coval, Joseph & Elizabeth Shaw Public Library; Diane Byers, Progress/Courier; Jessica Shirey, gantdaily.com; Tristan Klinefelter, WTAJ news; Sabrina Schwartz, Director of County IT; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of March 12, 2024 were approved by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried.

Controller Edwards presented the following bills for approval: General Fund, \$6,668,958.66; Hazardous Materials Fund, \$557.06; 911 Fund, \$18,348.30; Communities Development Block Grant, \$2,559.00; Domestic Relations Fund, \$539.60; Children & Youth Fund, \$588,402.54. Approval of the bills by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Personnel Changes

New Hires – Kristina Conklin, Clerk Typist II/CYS, effective 3/25/24

Peyton Smith, Full time Corrections Officer/jail, effective 3/25/24

Jordan Blose, Full time Corrections Officer/jail, effective 3/26/24

Kate Roberts, Department Clerk III/Elections, effective 3/26/2024

Maranda Buck, Fiscal Assistant/CYS, effective 4/1/24

Emily Williams, Part-time Department Clerk III/Controllers Office, effective 4/3/24

Michelle Passmore, Department Clerk II/Prothonotary/Clerk of Courts, effective 4/8/24

Approval of the personnel changes by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Public Comment – None

Old Business – None

New Business

Rob Dickinson asked the Board to Proclaim March 13th-23rd as Pennsylvania 4-H Week. Members of the 4-H Teen Council, Kacy Brothers, Janice Gilliland, Mariah Brothers, Sophia Lelder, spoke about how 4-H has benefited their lives not only in the agriculture world but also in the personal lives where they have gained leadership skills, public speaking, responsibility and have made lifelong friendships. Motion to Proclaim March 13th-23rd as Pennsylvania 4-H Week by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Dennis Biancuzzo asked the Board to Proclaim April 2024 as Volunteer Appreciation Month. Mr. Biancuzzo announced that Mature Resources/Area Agency on Aging will be hosting the first annual Golden Rule Lightkeeper Volunteer Awards ceremony on April 26th at the Copper Cork at 12:00 PM. Chair Glass spoke that there will be a Volunteer Fair in the Agriculture Building at the Fair Grounds on April 19 from 4:30-7:30 and encouraged people who would like to volunteer but don't know what service-based organizations are looking for volunteers. Motion to adopt and Proclaim April 2024 as Volunteer Appreciation Month by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Lisa Coval asked the Board to Proclaim April 7-13, 2024 as National Library Week and was joined with librarians from the Clearfield County Public Library and DuBois Library in her request. Ms. Coval explained that the libraries have become place where individuals can access the internet when it is not available to them at home. Also, if you have a library card it can be utilized at all three of the locations in the County. Motion to adopt and Proclaim April 7-13, 2024 as National Library Week by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Kara McGary attended the meeting to Proclaim April as Child Abuse Prevention Month. Ms. McGary spoke that there is increased child abuse in the County and it should be the responsibility of all of us to prevent verbal, sexual, emotional, physical and neglect of children. Ms. McGary asked that everyone wear blue on April 2 in support of Child Abuse Awareness. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Dave McClure asked that the Board consider an Intergovernmental Agreement for Talkgroups with the Commonwealth of PA/Pennsylvania State Police. Mr. McClure explained that this will allow the County 911 center to be on the same frequency as PSP – DuBois, Punxy and Clearfield and be able to in contact with one another. Motion to approve the Intergovernmental by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Mr. McClure asked the Board to consider approval of the Hazardous Materials Response Fund Grant. Mr. McClure said they will be applying for \$21,000 but, in the past have received approximately \$7,000-\$8,000. The money will be earmarked for training. Approval by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass called for a motion to appoint Sierra Clark as Treasurer and Autumn Bloom as Secretary to the CYS Advisory Board. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented a Memorandum of Understanding between the County and Non-Court Related Professional Employees - CYS Union effective 4/1/2024. Chair Glass spoke that the issue still remains with hiring and retaining employees in the CYS department. The proposed agreement is increase in the hourly wages for new and existing hires by \$3 for all caseworkers, which would make the starting wage of a caseworker from \$18.50/hour to \$21.50/hour. The union has agreed to the change, with all other provisions of the contract remaining in force until the expiration of 12/31/2027. Commissioner Sobel said he would be voting against the MOU as he felt it would be better to invest in changing some of the conditions of which they have to work and didn't believe that raising the pay will necessarily keep CYS employees from leaving and try to contract with agencies to take over some of the duties that they are having to do. Commissioner Winters spoke that the CYS jobs are not desirable and we need to treat our employees more like valuable assets than a liability and said this is something we need to do to be competitive with the private sector. Motion to approve the MOU by Commissioner Winters, seconded by Chair Glass, Commissioner Sobel; motion carried.

Chair Glass presented a Memorandum of Understanding between the County and Clearfield County Association of Professional Employees (Probation) Union. The following changes will be effective April 1, 2024:

- 1.) Article V Hours of Work and Overtime: Section 6 changed to \$450 effective 4/1/2024
- 2.) Article X Vacations: Remove Section 1B. 1A changed to read 'One working day per month for all employees having less than five (5) years of service'
- 3.) Article XVI Health and Accident: remove all reference to 25% costs and benchmarks, as well as the 'abeyance' language at the beginning of the next sentence. \$52.50/\$73.50/\$110.25 premium share (in 2022) with 5% annual escalator now the 'baseline' case. Add: 'All employees hired on or after 4/1/2024 shall have \$750 individual/\$1500 family deductible, and shall pay a premium share equal to 2x the aforementioned schedule'. Change health insurance waiver from \$2000 to \$2500 effective 4/1/2024.
- 4.) Appendix A Section 1: Starting base Salary for bargaining unit members shall be \$35,000 effective 4/1/2024; \$37,000 effective 1/1/2025; \$38,000 effective 1/1/2026; and \$39,000 effective 1/1/2027. Section 2: 2024 salary increase changed from \$1500 to \$6500, retro to 1/1/2024. 2025 increase changed from \$1400 to \$2000. Add \$1000 increase for each of 2026 and 2027.
- 5.) Term of agreement now runs through 12/31/2027

Chair Glass said when he became a Commissioner the starting salary was \$25,000 and be required to have a college degree and is almost impossible to make that salary work with paying student loans, etc. Commission Sobel spoke that we should not get in the habit of "do overs" with respect to union contracts. Commissioner Winters said he feels that extending the contract is a good idea and avoid drawn out negotiations and arbitrations. Commissioner Winters said that the changes to the health insurance prior to him becoming a Commissioner those significant savings were designated to be passed back to the employees in the form of salaries and wages. Commissioner Sobel responded that he didn't believe that 100% would be turned back to the employees and could save some of those funds. Motion to approve the MOU by Commissioner Winters, seconded by Chair Glass, Commissioner Sobel opposed; motion carried.

Brian Chruscial, Zelenkofske Axelrod presented the 2021 County Audit. Mr. Chruscial spoke that the 2021 County Audit has been completed and filed with the necessary entities. The Audit is a unmodified opinion which is the best type of audit result you could receive with no findings, adjustments or recommendations needed. There were also not findings with the single audit. The County showed a General Fund fund balance of approximately 9 million at the end of 2021 which is healthy. Since the General Fund budget is a little over 20 million dollars, having approximately 45% of your budget available to incur future increases in costs that we will be realizing from year to year. Commissioner Glass spoke that the fund balance at the end of every year must carry the County over to pay bills until the tax money comes in at the end of April to the beginning of May. Commissioner Winters said the fund balance permits the County from having to take out a Tax Anticipation Note or some other type of loan to carry through to the first quarter.

Motion by Commissioner Winters to amend the agenda to consider an agreement with Angels of Care Pediatric Home Health, seconded by Commissioner Sobel; motion carried unanimously.

Solicitor Bozovich presented an agreement with Angels of Care Pediatric Home Health that came about after hours yesterday for an emergency situation with regards to the placement of a child in CYS care. Motion to execute the agreement pending approval by PCORP by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass reported that an Election Board meeting was held due to an issue where Joseph J. Vodvarka, candidate for United States Senator had been challenged as to whether his name would be on or off of the ballot. After the meeting the state certified that his name would be removed and therefore the ballots were completed, tested and have been sent to the printer.

Reminder that the last day to register to vote is April 8 and the last day to request a mail in or absentee ballot is April 16.

Commissioner Winters advised that he has recused himself from the Election Board for the 2024 cycle as he is involved in a US Congressman's campaign. Judge Ammerman has appointed Catherine Hughes to replace Commissioner Winters.

Motion to adjourn by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Lisa McFadden, Chief Clerk

The regular meeting of the Clearfield County Commissioners was held on Tuesday, April 9, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Sobel and Winters, Heather Bozovich, Solicitor; Jeremy Ruffner, 911 Coordinator; Brittany Blackburn, Foster Care Program Manager, Kody Hepfer, Amanda Clark, Tammy Ortasic, and Kim Olson, Children's Aid Society and Staff. Diane Byers, Progress/Courier; Yvonne Lehmann, Radio WOKW; Andrea Verobish, Field Representative for Congressman Thompson; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of March 26, 2023 was approved by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, \$1,172,782.48; Hazardous Materials Fund, \$1,050.89; 911 Fund, \$1,649.82; Domestic Relations Fund, \$2,326.28; Children & Youth Fund, \$152,096.60. Approval of the bills by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Personnel Changes – Tyler Martell, F/T Corrections Officer, effective 4/8/24.

Jennifer Heckman, F/T Corrections Officer, Jail, effective 4/9/24.

Ryan Buzzard, Caseworker/CYS, effective 4/22/24.

F. Cortez Bell, First Assistant District Attorney, effective 5/1/24

Austin Nadolsky, Caseworker/CYS, effective 5/13/24

Approval of the personnel changes by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Morgan Turner, Caseworker/CYS, effective 4/15/24. Approval by motion of Commissioner Sobel, seconded by Chair Glass, Commissioners abstained due to conflict, motion carried.

Old Business – None

Public Comment – None

New Business

Brittany Blackburn asked the Board to Proclaim May as National Foster Care Month. Ms. Blackburn explained that there are more children in foster care than available foster homes. Every 150 seconds a child is placed in foster care and nationally there are 400,000 children in foster care and 14,000 in Pennsylvania. The Commissioners thanked the group for the service they provide to the County. Motion to adopt the proclamation by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Jeremy Ruffner asked the Board to Proclamation April 14th-20th as National Telecommunicators. Mr. Ruffner said that Clearfield County has an amazing staff who work 24 hours a day, 7 days a week, 365 days a year including holidays. Mr. Ruffner explained that Clearfield County 911 currently employs 18 Full-Time and 4 Part-Time telecommunicators. In 2023 dispatch staff processed 101,827 calls for assistance resulting in 39,910 calls for service. The 911 center provides dispatch services for 75 total agencies county wide including 6 Police Departments, 15 EMS Stations, and 36 Fire Companies. Motion to adopt the Proclamation by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass Consider discussed that the board had interest from three individuals for the appointment to the Clearfield-Jefferson Counties Regional Airport Authority and interviewed all three. All three individuals that showed interest had very good qualifications the Board agreed to consider appointment of Lyle Millard. Motion to approve the appointment by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Solicitor Report – None

Motion to adjourn by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Commissioners Glass, Winters & Sobel; Heather Bozovich, Solicitor; Rob Edwards, Controller; Marianne Sankey, Human Resources Director; Margie Rosselli, Victim Witness Director; Tobey Wingert and XXXXX, Clearfield Chapter – ABATE; Diane Byers, Progress/Courier Express; Jessica Shirey, Gantdaily.com; Yvonne Lehmann, WOKW Radio; Cam Stom, Assistant IT Director; Lisa McFadden, Chief Clerk.

Minutes of previous meeting of April 9, 2024 were approved by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, \$6,775,844.39; Liquid Fuels Fund, \$10,057.52; Hazardous Materials Fund, \$1,528.38; 911 Fund, \$385,835.08; Records Improvement, \$5,091.92; Communities Development Block Grant, \$10,059.00; Domestic Relations Fund, \$7,032.57; Children & Youth Fund, \$802,827.61. Approval of the bills Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Personnel Changes –

Public comment – Tobey Wingert attended the meeting to ask the Board to Proclaim May as Motorcycle Safety Awareness Month. Mr. Wingert also announced and invited the Board to attend their Motorcycle Safety day May 11 on Market Street and the Courthouse Plaza. ABATE will also be hold a “Wheels at the Lake” event at Curwensville Lake to benefit Special Olympics. Motion to Proclaim May as Motorcycle Safety Awareness Month by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Old Business – None

New Business

Margie Rosselli attended the meeting to ask that the Board consider an application to apply for a “Stop the Violence Against Women Formula Grant. Ms. Rosselli explained that the grant money in the amount of \$125,000 will be utilized to assist with the fight against Domestic and Sexual Violence. The funds will be utilized to offset costs of salaries and benefits of Victim Witness Staff and Assistant District Attorney, Tammy Fees when they are involved in sexual assault and domestic violence cases, equipment and training. The funds will be distributed to the following: District Attorney’s office, 25%; Victim Witness Department, 30%; Local law enforcement, 25%; and 20% for discretionary purposes. Motion to approve the grant application by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass asked for a motion to approve a Letter of Agreement (Linkage Agreement) with Beacon Light Behavioral Health System and Beacon Light Adult Residential Services. Approval

by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass asked for a motion to ratify a Purchase of Service Agreement with Woodlands Program. Solicitor Bozovich explained that approval of the P/S/A was needed for an emergency placement by Children Youth Services. Motion to ratify the Purchase of Service Agreement with Woodlands by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Solicitor Bozovich asked the Board to consider advertising the sale of real property owned by Clearfield County on Leonard Street, Clearfield, PA. Ms. Bozovich explained that the County will need to confer with the Chief Assessor and a licensed appraiser to set the fair market value of the property prior to advertising for sale. Motion to advertise the property for sale by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Approval of a Purchase of Service Agreement with The Bair Foundation was approved by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Solicitors Report

Solicitor Bozovich reported that the Election went smoothly and thanked the Election Office Staff for all of their work.

Ms. Bozovich announced that the Tax Claim Bureau has begun the process of mailing out certified notices to delinquent property tax payers. These notices should not be ignored.

Commissioner Glass said with the announcement of the Broadband money being made the Commissioners will be setting up meetings with

Motion adjourn by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

The regular meeting of the Clearfield County Commissioners was held on Tuesday, May 14, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Winters and Sobel; Heather Bozovich, Solicitor; Rob Edwards, Controller; Andrea Smith, Deputy Controller; Sue Vitullo, Visit Clearfield County Executive Director; Brandy Owens, Visit Clearfield County Administrative Assistant; Susan Williams, Chair of CCRTA; Yvonne Lehmann, Radio WOKW; Jeff Corcino, Progress/Courier Express; Jessica Shirey, gantdaily.com; Cameron Strom; Assistant IT Director; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of April 30, 2024 were approved by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, \$5,555,101.57; Liquid Fuels Fund, \$1,538.42; Hazardous Materials Fund, \$403.38; 911 Fund, \$3,123.63; Records Improvement, \$828.17; Domestic Relations, \$6,747.75; Children & Youth Fund, \$85,069.97. Approval of the bills by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Personnel Changes

New Hires – Evan Davis, Part-time Community Service Intern/Probation, effective 5/6/2024.
Garrett Beck, Corrections Officer/Jail, effective, 5/13/2024.
Ethan Yarger, Assistant Director/IT, effective 5/16/2024
Separations/Retirements – Tyler Martell, Corrections Officer/jail, effective 5/9/2024
Patrick Deluccia, Maintenance Worker I/Jail, effective 5/31/2024.
Cameron Stom, Assistant Director/IT, effective 5/31/2024
Approval of the personnel changes by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Public Comment – None

Old Business – None

New Business

Sue Vitullo asked that the Board Proclaim the Week of May 19-25 as National Travel and Tourism Week. Motion to approve the Proclamation by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass asked for a motion to ratify the Proclamation for National Correctional Officers Week beginning May 6, 2024. The Board had presented the Proclamation at the Work Session of May 7, 2024. Motion to ratify the Proclamation by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass also asked the Board to recognize May 19-25 as EMS Week; May 12th -18th as National Police Week and; May 4 as International Fire Fighter Day. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented an agreement with LexisNexis for the County Prison. Solicitor Bozovich explained that LexisNexis is a legal research tool used by the inmates at the County Prison. The agreement is an extension of our current agreement for a period of May 1, 2024 through April 30, 2027. Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented an Indigent Defense Grant. The grant funds will be used to assist in the operation of the Public Defender's office. Motion to approve applying for the grant pending Solicitor review by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Commissioner Winters announced that May 19-25 is National Nursing Home & Personal Care Week. Motion to recognize and thank everyone who works in the nursing home and personal care field for all that they do by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Solicitors Report – None

Motion to adjourn by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Lisa McFadden, Chief Clerk

The regular meeting of the Clearfield County Commissioners was held on Tuesday, May 28, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Winters and Sobel; Heather Bozovich, Solicitor; Rob Edwards, Controller, Andrea Smith, Deputy Controller; Jodi Brennan, County Planner; Jay Siegel, County Treasurer; Christopher R. Grunthaner, Executive Director, Clearfield Jefferson Drug and Alcohol; Diane Byers, Progress/Courier Express; Jessica Shirey, gantdaily.com; Yvonne Lehmann, Radio WOKW; Sabrina Schwartz and Nathan Yarger, IT Department; Lisa McFadden, Chief Clerk. Minutes of the previous meeting were approved by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, \$1,31,485.15; Hazardous Materials Fund, \$68.35; 911 Fund, \$21,050.88; Hotel Tax Fund, \$214,661.50; Domestic Relations Fund, \$5,258.65; Children Youth Services Fund, \$703,223.66. Approval of the bills by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Personnel Changes

New Hires – Jeremy Benson, Corrections Officer/Jail, effective 5/16/2024.

Kenneth Shepler, Corrections Officer/Jail, effective 5/20/2024.

Separations/Retirements – Rachel Norris P/T Department Clerk III Register & Recorder, effective 5/31/2024.

Transfers – Lacey French, F/T Telecommunicator/911 to P/T Telecommunicator, effective 5/11/2024.

Approval by motion of Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Public Comment - None

Old Business – None

New Business

Jodi Brennan provided information on the promotion of the draft comprehensive plan public comment period and public survey. Ms. Brennan said the comprehensive plan is now available for public review and comment until June 8, 2024 along with a public survey. The plan is developed by evaluating existing and desired future conditions, including socioeconomic trends, housing, land use, infrastructure, transportation, energy, natural and historic resources. Municipal Officials were also surveyed and most felt that tourism, land and agriculture and people were our assets. The challenges listed were funding, blight, housing shortages, infrastructure and population decline. A youth survey was completed with the following responses, when asked to describe their community; scenic, friendly fun, good people welcoming, quiet, boring, drug filled, run down. The youth would also like to see more activities, recreation, malls, Target and Chic-Fil-A. Ms. Brennan said a large component in the plan is energy and would like to see our area return to a power house for energy.

Commissioner Glass thanked Ms. Brennan for all of the work she has done with the plan. The Commissioners asked that the public review the draft and to please provide feedback.

Chair Glass asked the Board to consider American Rescue Program Funds to the Clearfield Lawrence Twp Airport Authority. The Airport Authority is requesting local match funds in the amount of \$44,836. The Authority have plans to rehabilitate the hanger, terminal and runway. The Commissioners would like to see Clearfield Borough and Lawrence Township to step up and provide funds towards their airport. Motion to grant the ARP Funds to the Clearfield Lawrence Township Airport Authority by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented a Data Release Agreement with Penn State. The purpose of the agreement is to share data from CYS for research purposes. Approval by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass asked the Board to consider an Intergovernmental Agreement with Centre County. The agreement between the Counties will be utilized in the event that either would need to house inmates in their jail. Motion to execute the agreement by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented Resolution 2024-#2 supporting increase funding in the 2024-2025 State Budget for community-based mental health services. Motion to adopt Resolution 2024-#2 by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Announced an opening on the Clearfield County Public Library Board. If anyone is interested they should contact the Commissioners by June 7, 2024.

Solicitors Report – None

Motion to adjourn by Commissioner Sobel, seconded by Commissioner Glass; motion carried unanimously.

The regular meeting of the Clearfield County Commissioners was held on Tuesday, June 11, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Winters and Sobel; Heather Bozovich, Solicitor; Rob Edwards, Controller; Jeremy Ruffner, 911 Coordinator; Annie Livergood, April Calvello, Shane Wriglesworth; Mature Resources – Area Agency on Aging; Yvonne Lehmann, Radio WOKW; Jeff Corcino, Progress/Courier; Jessica Shirey, gantdaily.com; Ethan Yarger, Assistant IT Director; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of May 28, 2024 were approved by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, \$1,112,594.50; Hazardous Materials Fund, \$767.98; Operating Reserve, \$8,389.50; Domestic Relations, \$3,231.08; Children & Youth Fund, \$83,131.65. Approval of the bills by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Personnel Changes

New Hires

Elizabeth Frailey, Caseworker/CYS, effective 6/3/2024.

Breann Babcock, Corrections Officer, effective 6/3/2024

Rosanna Ishler, Part-time Corrections Officer, effective 6/10/2024

Betsey Guarino, Part-time Couriers/Tourism, effective 6/17/2024

Crystal Sopic, Administrative Assistant/Tourism, effective 6/17/2024

Renee Baxter, Part-time Department Clerk III/Register and Recorder, effective 6/19/2024.

Michael Barnyak, Maintenance Worker II/Jail, effective 6/26/2024

Separations/Retirements

Lisa Ickes, Corrections Officer/Jail, effective 6/3/2024

Garrett Becker, Corrections Officer/Jail, effective 6/5/2024

Kenneth Shepler, Corrections Officer/Jail, effective 6/7/2024

Kathleen Sopic, Deputy/Registers & Recorder, effective 6/21/2024

Approval of the personnel changes by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously. The Board also thanked Ms. Sopic for her 12+ years of service to the County.

Public Comment – None

Old Business – None

April Calvello and Annie Livergood asked the Board to Proclaim the month of June as Elder Abuse Awareness Month and June 15 as Elder Abuse Awareness Day. Ms. Livergood spoke that Mature Resources fielded 488 Elder Abuse calls from July 23- July 24, that consisted of physical, financial, medical and sexual abuse. Motion to adopt the Proclamation by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

The Commissioners affirmed the Proclamation from the June 4 Work Session of the DuBois Little Leagues 75th Anniversary by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass presented three union contract extensions and changes for the Court Related, Court Appointed and Residual groups. The contracts will be extended and additional two years through December 31, 2027, increased starting wages and changes to health insurance deductibles. Commissioner Glass and Winters believe that by increasing the starting wages the County should be able to compete with the job market in hiring new people and retain current employees with hourly wage increases. Motion to ratify the contracts by Commissioner Winters, seconded by Commissioner Glass, Commissioner Sobel opposed; motion carried.

Chair Glass asked for a motion to approve a Purchase of Service Agreement with Cen-Clear Child Services. Approval by motion of Commissioner Winters, seconded by Commissioner Glass; motion carried unanimously.

Chair Glass asked for a motion approve a Purchase of Service Agreement with Jessica Harris for posting delinquent tax properties. Approval by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass presented an agreement with RayMark Broadcasting for advertising Children Youth Programs. Approval by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

The Commissioners congratulated the DuBois Central Catholic Girls Softball Team on their June 10 win that sends them to the State Championship game on Thursday in State College.

Chair Glass announced there are two vacancies on the Clearfield County Housing Authority. If anyone interested should contact the Commissioners by June 21st.

Chair Glass thanked Controller Edwards and Treasurer Siegal who are currently speaking with lending institutions to obtain higher interest rates on all County bank accounts.

Solicitors Report - None

Motion to adjourn by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

The regular meeting of the Clearfield County Commissioners was held on Tuesday, June 25, 2024 with Chair Glass conducting the meeting. The following were in attendance: Commissioners Winters and Sobel; Heather Bozovich, Solicitor; Rob Edwards, Controller; Andrea Smith, Deputy Controller; Lisa Kovalick, Executive Director - Clearfield County Redevelopment Authority; Jessica Shirey, gantdaily.com; Diane Byers, Progress/Courier; Yvonne Lehmann, Radio WOKW; Keegan Raabe, WTAJ TV; Nathan Yarger, Assistant IT Director; Lisa McFadden, Chief Clerk.

Minutes of the previous meeting of June 11, 2024 were approved by motion of Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Controller Edwards presented the following bills for approval: General Fund, \$7,248,350.56; Liquid Fuels Fund, \$28.81; Hazardous Materials Fund, \$147.05; 911 Fund, \$388,106.64; Domestic Relations Fund, \$2,290.40; Children & Youth Fund, \$714,514.25. Approval of the bills by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Personnel Changes

New Hires – Amanda McCracken, Part-time Department Clerk III/Register & Recorder's Office, effective 6/17/24.

Brittney Mayhew, Department Clerk III/Register & Recorder's Office, effective 6/24/24

Steve Parks, Part-time Security Guard/Commissioners, effective 7/1/24.

Separations/Retirements – Greg Mains, Part-time Security Guard, effective 6/12/24.

Transfers – Melissa Michaels Fultz from Caseworker/CYS to Caseworker Supervisor/CYS, effective 7/1/24.

FMLA Leave – Employee 1624, FMLA approval effective 6/4/24 through 7/12/24.

Approval of the personnel changes by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Public Comment

Lisa Kovalick asked the Board for approval to apply for a HUD PRICE (Preservation and Reinvestment Initiative for Community Enhancement) Grant along with the Clearfield County Redevelopment Authority (CCRA) and on behalf of Mature Resources/Village of Hope. Ms. Kovalick explained the grant will be used to construct 20 additional modular housing units at the Village of Hope. There will be 15 two-bedroom two bath and 5 three bedroom with two baths modular homes. The purpose of the grant funds are to address the lack of housing throughout the County. The amount of grant that will be applied for is \$6,332.708 with \$302,708 retained for administration by the CCRA. Ms. Kovalick said the construction of these homes will be a boost for the County and also Pennsylvania where the homes are constructed. The grant is due by July 10, 2024 with notification of grant award by October. Motion to approve applying for the grant by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass reported that the Board received two requests for appointment to the Clearfield County Housing Authority; Dave L. Larson and Maria Lemmo. Motion to approve the appointments by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

Chair Glass asked for a motion to approve an agreement with TH Porta John, LLC to provide services at the jail for the sewage clean out pit. The agreement is for a one year period at a cost of \$240/month and a 30 day termination. Motion to execute the agreement by Commissioner Winters, seconded by Commissioner Sobel; motion carried unanimously.

Chair Glass presented a Memorandum of Understanding with Community Connections/Early Intervention Program and the County for use with Children Youth and Family Services.

Approval of the agreement by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.

The Commissioners congratulated the DuBois Central Catholic Girls on their win of the Softball P1AA 1-A State Championship on June 13, 2024.

Commissioner Winters reported that seventeen Clearfield County Fire Companies will be in recipients of a 2.4 million dollar FEMA grant to recruit and train 160 new members. The grant will be spread over a four- year period. The grant funds can be utilized for equipment for the new members, tuition reimbursement and support staff.

Solicitor Bozovich reported that the Zimmerman Raff law suit concerning whether absentee ballots can be accepted at local offices had to file their applications for relief yesterday.

Ms. Bozovich also made everyone aware that delinquent tax notices have begun to be posted. and to please contact the County if you feel something has been posted in error or your taxes have been paid.

Motion to adjourn by Commissioner Sobel, seconded by Commissioner Winters; motion carried unanimously.