

	CLEARFIELD COUNTY EMERGENCY MANAGEMENT / 9-1-1 Standard Operating Procedures	Initial:
	SOP #: EMS 6-10	Revised: 10-2005
	Subject: EMS Incident Numbers	

EMS INCIDENT NUMBERS

The Clearfield County Communications Center's Computer Aided Dispatch (CAD) system assigns an incident number to each EMS service that responds to an incident.

- When a unit responds to an incident, CAD removes it from being available for any other call. Therefore, when an ambulance goes to an incident within their response area, where it will still be available to respond to a call (i.e. sporting event, public service, etc.), the information should be relayed to the Communications Center for information purposes only and the responder should state that the unit will still be available for calls. A call record will be created and an incident number will be assigned, however the unit will be marked available on scene.
- Incident numbers will not be assigned to individual paramedics who respond with a service other than their own. Incident numbers are given to units only, not individual people.
- CAD assigned incident numbers may be given (to services that use them) by telephone. Incident numbers will not routinely be given over the radio; however, they will be given by radio upon request.
- A copy of the call record will be faxed to the responding service only on request.